



4th April 2019

Tel: (01481) 721602

Dear Parent(s)/Guardian(s)

I am not sure where this year has gone, but it has been packed with many events, which have highlighted the resilience and strength of the Upper Sixth in their final year at College.

End of Year Report

A copy of your daughter's final report for Upper Sixth will be available on the parent portal by the end of term. These make for good reading and provide additional support for the students. Independent work leading up to the examinations must be robust and consistent. The use of past papers, mark schemes and examiners' reports will help develop accuracy and technique. Should you have any queries, please do not hesitate to contact me at the College.

A Guide to Reports

Predicted Grade: This is the grade which the subject teacher(s) feels your daughter is most likely to achieve in the public examination, based on her current performance. This grade takes into account all modules and coursework.

UCAS Grade: This grade was decided in the Michaelmas term so that it can appear on the student's application forms. It represents what the teacher(s) believed the student had the potential to achieve at the start of the Upper Sixth year.

Record of Achievements

Your daughter's Record of Achievements will have a final update in September with A-level Results and university/employment placement included; and will be presented to her, along with her GCE A-level certificates. If she wishes to have a copy, please could she contact Mrs Strawbridge at the College office cstrawbridge@ladiescollege.ac.gg, who will be happy to email a copy to her.

DATES FOR YOUR DIARY

Study Leave – Friday 17th May 2019 (From lunchtime)

There will be special arrangements on this morning. The girls will meet at the Elizabeth College playing field on Kings Road for a breakfast BBQ. They will then return to The Ladies' College for cake and drinks with the Principal and staff in the Leaf Centre and will be free to leave College after this. After this your daughter will only be required to be in College to sit her examinations **and to fulfil any other commitments**. A diary of notable dates is attached. If she would prefer to come into College throughout this time to study, she is most welcome. She must attend in uniform and sign in and out at Reception.

Public Examinations

Your daughter has been issued with her individual examination timetable. In addition, the full examination timetable is now available on our website www.ladiescollege.com, along with information about examinations and correct protocol for students, under: Information/Examinations. Official attendance registers are completed for each examination. **If your daughter is ill or running late for an exam, please contact Reception on 721602 in the first instance.**

Book Returns - Monday 1st July

Please ensure your daughter returns her A-level text books to the appropriate member of staff by this date. She must gain signatures to acknowledge their return from the relevant teacher before their book returns sheet can be signed off by Mr Henderson. All library books must also be returned to Ms Richardson by this date. You will be charged for any unreturned books.

Leavers' Service – Monday 1st July

This is a compulsory College event for students. The service will be held in **St. Stephen's Church** and will **commence at 19:30**. Parents are most welcome to attend and there will be a leavers' reception directly after the service at College, which we hope you will attend.

End of Term (Final Assembly and House Swimming) - Thursday 4th July

The final assembly of the year will commence at **09:00**. We ask that your daughter registers with her form tutor at **08:25**. House Swimming will commence at **11:00**. **Attendance is compulsory**. The College will close at lunchtime, with the exception of prize winners, and musicians who will be expected to be at Beau Sejour at **13:00** to attend Speech Day practice. All prize winners will be contacted by letter in June.

Speech Day / Prize Giving – Friday 5th July

Further details regarding Speech Day will be sent out next term.

Certificate Presentation Evening – Monday 16th December 2019

Following a successful Presentation of Certificates to last year's Upper Sixth, we would ask you to make a note in your calendar for the presentation of your daughter's A-level certificates. In the hope that most girls will be on Island, we will hold the event on **Monday 16th December at 16:30**. Formal invitations will be sent out in November. We hope that you will be able to join us.

Finally, in my first full academic year as Head of Sixth Form, it has been an absolute pleasure to support your daughter over the last year and I would like to take this opportunity to wish her much success in her forthcoming examinations.

Your daughter takes with her my very best wishes and those of the whole College community.

I wish you all a warm and relaxing summer. It has been a privilege to work with these students and I am grateful for your support throughout the year.

Yours sincerely,



Miss E Clements

Head of Sixth Form & Enrichment

Diary Dates

Upper Five and Upper Sixth

6th May	Bank Holiday
8th May	Study Leave Upper Five formal lessons cease from 16:00. Student can arrange a social lunch to be held at College.
9th May	Liberation Day
13th May	First (I)GCSE examination(s) Latin (am) RS (pm)
17th May	Study Leave commences from 12:30 for Upper Sixth
27th May	Bank Holiday
28th May	INSET DAY
29th May	House Athletics: Field events at College in the morning House Athletics: Track events at College in the afternoon 12:45 – 15:30.
30th May	House Tennis: Juniors at College in the morning House Tennis: Seniors at College in the afternoon
4th June	First A-level examination at College Geography (am) Physics and Psychology (pm)
18th June	Last (I)GCSE examination
19th June	Upper Five Prom – Peninsula Hotel
20th June	Last A-level examination
21st June	Upper Five Book Returns Day 08:30 – 10:30
1st July	Upper Sixth Book Returns Day
1st July	Leavers' Service – Compulsory attendance. 19:30 at St. Stephen's Church followed by a Leavers' Reception at the College.
2nd & 3rd July	TEFL Course at College
4th July	Mark Reading/Final Assembly – Compulsory attendance House Swimming at LC pool – 11:00 School ends at 12:30 except for Prize Winners and Musicians who will need to attend Beau Sejour for Speech Day Practice at 13:00 (Packed lunch required)
5th July	Speech Day and Prize Giving at Beau Sejour. Further details to follow.

Collection of Results

**A-level – Upper Sixth Thursday 15th August
Collection from Main Building at 08:30**

**I(GCSE) – Upper Five Thursday 22nd August
Collection from Main Building at 09:00**

Results which are not collected by 12:30 will be posted to your home address.

If you are going to be off-Island and wish to receive your results by email on the day, your daughter must make arrangements to see Mrs Duguid, Examinations Officer or email sduguid@ladiescollege.ac.gg with the email address she wishes her results to be sent to: The request must come from the student, not the parent(s).

If your daughter nominates a parent(s) to come and collect results on the day, photographic ID must be presented at the time of collection.

A-level Book Return sheet 2018/9

Subject	Books to be returned (title)	Staff signature once returned

HOY Signature (once all returned) _____

Date _____