



7<sup>th</sup> November 2018

Dear Parent(s)/Guardian(s)

**Upper Five Parents' Evening**  
**Wednesday 21st November**

The Parents' Evening for Upper Five will be held on **Wednesday 21st November** from 17:00 and will end at 19:00. Your daughter is encouraged to attend with you. The P.T.A. will be providing Coffee/Tea from the Core.

We would ask you to keep your meetings with teachers to 5 minutes and should a longer period of time be required, that this is arranged separately.

Should you have any concerns or pastoral issues, I will be available throughout the evening.

Please could you complete the form attached and ask your daughter to return it to her tutor, or you can email the form back to [registrar@ladiescollege.ac.gg](mailto:registrar@ladiescollege.ac.gg)

I look forward to seeing you on the 21st November.

Yours sincerely,

Maggie King  
Upper Five Co-ordinator



## UPPER FIVE PARENTS' EVENING

**Wednesday 21<sup>st</sup> November**

DAUGHTER'S NAME:.....

FORM TUTOR:.....

I / WE WILL BE ATTENDING THE PARENTS' EVENING

I / WE WILL BE UNABLE TO ATTEND THE PARENTS' EVENING

Please tick appropriate box.

Signed: .....

Parent(s)

**Please return by Friday 16<sup>th</sup> November 2018**

**This form can be emailed to [registrar@ladiescollege.ac.gg](mailto:registrar@ladiescollege.ac.gg)**