

How to make a Pages document a PDF

The purpose of this document is to show how to make a Pages document a PDF document.

Open your saved Pages document that you want to make into a PDF.
Go to "File", "Export To", then click "PDF...".

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3.) This opens a new window that says, "Export Your Document". Choose image quality Good (or higher) and click the "Next..." button.

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To change PDF layout settings, choose File > Print. Image Quality: Good							
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4.) Now name your document in the "Save As" bar as you normally would do when you are saving a regular document and choose the location where you want to save it from then drop-down bar, then click "Export". This creates a PDF document in addition to the original document copy. It is saved in the location you selected.

You can also export a Pages document to a MS Word document (.docx) when choosing "Export To", "Word ..."