



December 2022

Dear Parent(s)/Guardian(s)

We have come to the end of a long term full of activity and outstanding performances across academic, sporting, and co-curricular activities. We have been very pleased with the progress and commitment shown by our Sixth Form students. They have adjusted well to the demands and expectations at the start of their final year, which comes with so many more deadlines and commitments, such as IoD Management Shadowing finals. It has been a pleasure to hear updates about UCAS applications, interviews, and the students' plans for their futures.

### **Upper Sixth Home Study - Commencing 9<sup>th</sup> January 2023**

In the Lent term of Upper Sixth, students are granted home study and we have decided to start this privilege after the Christmas break, on **Monday 9<sup>th</sup> January**. We are implementing a phased home study schedule which will begin with the students permitted to leave the College after their last lesson of the day to work at home (or other appropriate venues such as the Guille-Allès library). This phased home study will be in place until the students' mock examinations. We appreciate the potential advantages of home study, yet we are also mindful that it must be used wisely. Home study is subject to the following conditions:

- Parents/guardians must give consent and students must accept responsibility via the slip below before home study is granted. Each student must discuss with their tutor when they intend to be offsite and amend the offsite registers accordingly. Consent should be returned to Miss Clements or Mrs Cheshire.
- Students are still requested to attend compulsory college activities such as:
  - Sixth Form assemblies (Monday 10:30)
  - Tutor periods (Tuesday or/and Friday 10.30)
  - House meetings (Wednesday 10:30)
  - Action Teams (Wednesday 10.30)
  - Whole-school assemblies (Thursday 10:30)
  - Sport and music practices.

It is each student's responsibility to manage their time so that the College commitments remain unaffected. Home study will be withdrawn where a student fails to meet their obligations.

- Students must sign-out at the Sixth Form Centre with Mrs Cheshire.

Following February half term, the next phase of home study will begin, with students permitted to leave the College site during study periods. We will not accept transport/parking problems as reasons for late arrival at/absence from lessons and other compulsory college activities, as mentioned above.



Students must sign-out and back in again at the Sixth Form Centre with Mrs Cheshire each time they study offsite. In cases where the first lesson of the day after home study will be at Elizabeth College, students must sign-in and out there.

Home study may not be granted/may be withdrawn if:

- Progress reviews/reports indicate insufficient academic progress is being made.
- A referral is issued, or similar instances of unsatisfactory work or behaviour are notified.
- Study time is misused (i.e. for purposes other than academic study)

Students are welcome to remain in college during their study periods. The Leaf Centre, library, and vacant classrooms are available for quiet study. We hope that by offering offsite study in addition to study facilities within college, we will allow every student to study in the way they find most appropriate.

#### **Date for your diary**

During the first half of Lent term, the students' will take their Upper Sixth Mock Examinations (30<sup>th</sup> January – 14<sup>th</sup> February, inclusive). There will be no formal Sixth Form teaching during this period and students have Study Leave to revise at home. If you would prefer your daughter to revise at college during the times when she does not have an examination, please contact me at [eclements@ladiescollege.ac.gg](mailto:eclements@ladiescollege.ac.gg) Classrooms will be available to students for this purpose.

Students are required to sign-in at Reception on arrival each day and they must also sign-out as they leave the premises. For Fire and Health and Safety regulations we are required to have a record of who is on site throughout the school day.

Students should still fulfil any other College commitment during this period. The mock timetable has been issued to all students and we also attach a copy for your reference.

As always, if you have any queries or are concerned about any aspect of your daughter's education, please do contact me or a member of the Sixth Form pastoral team.

It has been a busy term and the students are due a break. We wish you all a wonderful Christmas and look forward to welcoming the students back, rested, in the New Year.

Yours sincerely,

Miss E Clements

**Head of Sixth Form & Enrichment**



## UPPER SIXTH HOME STUDY

This slip must be signed by both the parent/guardian and the student before permission for offsite study can be granted. Students will be informed when permission has been given. Please return this slip and the offsite form to Miss Clements or Mrs Cheshire.

### Parental consent

I give (name)..... permission to leave the college site during their study periods. I understand that The Ladies' College is not responsible for my daughter once she has left the site and that permission for home study may be withdrawn subject to the conditions outlined by Miss Clements.

Signed.....(parent/guardian)

### Student agreement

I have read and understood the conditions under which I may study offsite.

Signed.....(student)