

The Ladies' College, Melrose and Pre-Preparatory Department

UNIFORM POLICY

Introduction

The purpose of this policy document is to define the principles and aims of communication at Melrose and the Pre-Preparatory Department and to provide a framework which;

- promotes consistency in school planning and school practice.
- facilitates development and change.
- informs new staff, pupils, parents, governors and the wider community.

It was reviewed in the Lent Term 2019. The next review will be in the Lent Term 2022.

Principles

It is our school policy that all students wear school uniform when attending school, or when participating in school-organised events outside normal school hours.

Although it is important to value uniqueness and diversity, we feel that wearing school uniform can help to:

- promote a sense of pride in our school.
- create a sense of community and belonging towards the school.
- identify the pupils within the school.
- ensure that pupils feel equal to one another in terms of appearance.

Equality

The wearing of school uniform is compulsory across the school. The Governing Body and Senior Management will be considerate when dealing with the needs of different cultures, races and religions. The school will also take into account any requirements based on medical reasons e.g. specific trainers. When accommodating any requirements, the school will ensure that these do not pose a threat to the safety and security of those within the school.

Expectations for Uniform

Pupils

- All pupils are required to wear the correct uniform at all times. A complete uniform list and uniform expectations can be found in the parent handbook and as Appendix 1 in this policy.
- All pupils should adhere to the policy on jewellery in school.
- Hair which touches the shoulder needs to be fully tied back.
- Only official school badges and school stickers should be worn on uniform.
- Lost property boxes, which can be viewed on request, can be found in the Preparatory and Junior Departments.

Parents/Carers

- Parents should ensure that all necessary uniform is supplied and is in school.
- Parents should ensure that **all** uniform is clearly named.
- If parents/carers have difficulties in supplying the correct uniform, they should speak to their class teacher or a member of the Senior Leadership Team.
- If the correct uniform is not supplied, then pupils may not be able to fully participate in specific lessons.

Staff

- It is the responsibility of all staff to ensure that the wearing of correct school uniform is enforced.
- Parents should be contacted in the event of missing items should an explanation not have been given.
- Staff should ensure that all girls leave the school looking smart.