



27th September 2022

Dear Parents and Guardians

Firstly, we would like to congratulate the students on their success in Art and Design & Photography, and for producing another exciting and inspirational Exhibition of work.

The Examination Boards require us to keep the work secure until the end of October, so all the portfolios and sketchbooks are in storage and will be ready for collection from **Tuesday 1st November 2022** (after Half Term.) until Friday 11th November 2022.

If the person collecting is not the student, please bring Photo ID. We will require sketchbooks and portfolios to be signed for with the Art Technician Sophie Anderson in the Art and Drama block either between 9.30 and 10.30 am Monday – Thursday or between 2pm and 4pm Tuesday, Wednesday, and Friday.

We would be happy to discuss further arrangements for collection of work if required. Please contact Sophie Anderson the Art Technician on: sanderson@ladiescollege.ac.gg

Your sincerely,

Emma Clements
Head of Art and Design