



12 September 2022

Dear Parents and Guardians,

The PE department transports students regularly from college to facilities such as Beau Sejour and Footes Lane, using buses from Island Taxis Ltd. Students are accompanied by a member of staff on all journeys during the school day. For fixtures and training sessions after school, the following procedure is followed:

- The accompanying staff member registers the students before they board the bus.
- The accompanying staff member follows the bus in their own vehicle and completes a register at the venue. The bus driver has the staff member's mobile phone number in case of an incident during the journey.

Please provide your consent for the above by completing the following form <https://forms.office.com/r/WJPxKjR6y9>. All parents are asked to complete this online form regardless of whether your daughter is involved in regular fixtures and training. This consent applies until you inform us in writing that it has been withdrawn.

Yours sincerely,

Helen Le Maître

Mrs Helen Le Maître
Head of PE