



6<sup>th</sup> September 2022

Dear Parents and Guardians of students in the Senior School and Sixth Form

### **Individual and Form Group photographs**

On Thursday 8<sup>th</sup> September, during the first school day of the term, John Fitzgerald will be in College to take individual and Form group photographs of all Senior School and Sixth Form students. There will also be an opportunity for sibling group photographs to be taken after school, from 16:00 – 16:30, for those families with more than one child at College.

If your child is absent for any reason on Thursday and you do wish them to be photographed, there will be a mop up session on Friday 9<sup>th</sup> September (during morning break time), or otherwise please contact Fitzgeralds directly to book an appointment in their studio.

In line with current regulations, parents will have restricted access to images of their own child/children, in addition to being able to view the form photograph in which they appear (which will be accessible by all parents of that Form). As such, Fitzgerald regret that it will not be possible to include students in the form group photograph, if parents do not wish for their child's image to be shared with other parents.

After the photographs have been taken, each student will be issued with a unique password which will provide access to their individual, Form and any sibling photographs when these become available. Please ensure that your child is aware that she must keep this password safe so that you are able to order photographs (should you wish to do so). We have attached a full copy of the Fitzgerald School Photography Policy which provides further detail.

Please note that The Ladies' College will not be involved in the sale or ordering of photographs. Fitzgeralds telephone number is 231555 and their email address is [info@fitzgeralds.co.gg](mailto:info@fitzgeralds.co.gg)

Please ensure that your child is in full uniform (including their College pin badge) and that hair and jewellery is in line with the Uniform Policy, a copy of which can be found using the following link:

<https://www.ladiescollege.com/media/103503/Uniform-policy-v190311-.pdf>

If you have any other queries regarding these photographs, please contact Mrs Claire Strawbridge at the College office on 01481 721602 or [cstrawbridge@ladiescollege.ac.gg](mailto:cstrawbridge@ladiescollege.ac.gg)

Yours sincerely

*Vanessa Mitchell*

Dr V. Mitchell  
**Deputy Principal (Pastoral)**