



15<sup>th</sup> December 2021

Dear Parent(s)/Carer(s)

We have come to the end of a long term full of activity and outstanding performances in both academic and co-curricular arenas. We have been pleased by the progress and commitment shown by our students as they adjust to life in the Upper Sixth. It has been a pleasure to hear updates about UCAS applications, interviews, and the students' plans for their futures. Next term brings more exciting events, namely House Gym and Dance, and the third block in our new Sixth Form PE programme, 'Healthy Body, Healthy Mind' which offers a range of activities including indoor tennis/paddle.

### **Upper Sixth Home Study - Commencing 17<sup>th</sup> January 2022**

In the Lent term of the Upper Sixth, it is customary to offer students home study, and we have decided to start this privilege from Monday 17<sup>th</sup> January 2022. Students are permitted to leave the College site during study periods to work at home or other appropriate venues such as the Guille-Allès library. We appreciate the potential advantages of home study, yet we are also mindful that it must be used wisely. Home study is allowed subject to the following conditions:

- Parents/carers must give consent and students must accept responsibility via the slip below before home study is granted. Each student must also return the attached form indicating when they intend to be offsite. Letters and forms should be returned to Miss Clements or Mrs Cheshire.
- We will not accept transport or parking problems as reasons for late arrival or absence from lessons and other compulsory college activities such as:
  - Sixth Form assemblies (Monday 10:30)
  - Tutor periods (Tuesday or/and Friday 10.30)
  - House meetings (Wednesday 10:30)
  - Action Teams (Wednesday 10.30)
  - Whole-school assemblies (Thursday 10:30)
  - Sport and music practices.

It is each student's responsibility to manage their time so that their College commitments remain unaffected. Home study will be withdrawn where a student fails to meet their obligations.

- Students must sign-out and back in again with Mrs Cheshire in the Leaf Centre each time they study offsite. In cases where the first lesson of the day after a period of home study is at Elizabeth College, students must sign-in/out there.

Home study may not be granted or may be withdrawn if:

- Progress reviews/reports indicate insufficient academic progress is being made.
- A referral is issued, or similar instances of unsatisfactory work or behaviour are notified.
- Study time is misused (i.e., for purposes other than academic study)



Students are welcome to remain in college during their study periods. The Leaf Centre, library, and vacant classrooms are available for quiet study. We hope that by offering offsite study in addition to study facilities within college, we will allow every student to study in the way they find most appropriate.

### **Date for your diary**

Upper Sixth students will sit mock A-level examinations from 31<sup>st</sup> January to 11<sup>th</sup> February, inclusive. There will be no formal Sixth Form teaching during this period and students have study leave to revise at home. If you would prefer your daughter to revise at college during the times when she does not have an examination, then please contact me at [eclements@ladiescollege.ac.gg](mailto:eclements@ladiescollege.ac.gg) Classrooms will be available to students for this purpose.

Students are required to sign in at Reception on arrival each day and they must also sign out as they leave the premises. Due to regulations linked to Fire, and Health and Safety, we are required to have a record of who is on the site throughout the school day.

Students should still fulfil any other College commitment during this period. The mock timetable has been issued to all the students and we also attach a copy for your reference.

As always, if you have any queries, or if you are concerned about any aspect of your daughter's education, please contact me or a member of the Sixth Form pastoral team.

It has been a busy term and the students deserve a break. We wish you a wonderful Christmas and look forward to welcoming the students back, rested, in the New Year.

Yours sincerely,

Miss E Clements

**Head of Sixth Form & Enrichment**



## UPPER SIXTH HOME STUDY

This slip must be signed by both the parent/carer and the student before permission for offsite study can be granted. Students will be informed when permission has been given. Please return this slip and the offsite form to Miss Clements or Mrs Cheshire.

### Parental consent

I give (name)..... permission to leave the college site during their study periods. I understand that The Ladies' College is not responsible for my daughter once she has left the site and that permission for home study may be withdrawn subject to the conditions outlined by Miss Clements.

Signed.....(parent/carer)

### Student agreement

I have read and understood the conditions under which I may study offsite.

Signed.....(student)