



12th November 2021

Dear Parent(s)/Guardian(s)

Remove (Year 7) November Interim Review

Your daughter's Interim Review is now available for you to view on the Parent Portal. Please refer to the College ParentPortal webpage or email portal@ladiescollege.ac.gg if you have any difficulties. <http://www.ladiescollege.com/information/communication-to-parents#portal>

A copy of the Interim Review guidelines is attached. If you have any matters that you would like to discuss as a result of this review, please contact the subject teacher, form tutor or myself. This Interim Review will give you a snapshot of how your daughter is performing so far this term at The Ladies' College and how she has settled into her subjects. Where "working towards" has been identified, we will already be looking at measures to be taken in College to address the situation.

Dates for your Diary:

Remove Parents' Evening will be held on **Thursday 6th January 2022** from 17:00 until 19:00. We would ask you to keep your meetings with teachers to 5 minutes and should a longer period of time be required, that this is arranged separately. Your daughter is not required to attend with you.

Please note that Remove students do not have formal school examinations at the end of November. Their first official school examinations will take place during the Trinity term and will be on **12th, 13th, 16th, 17th and 18th May 2022**. Results will be included in your daughter's final report, issued at the end of the academic year.

It was lovely to see so many of you at the social evening earlier this term and I look forward to seeing you all again.

Yours sincerely,

Carrie Gribbens

Mrs Carrie Gribbens

Remove Co-ordinator

cgribbens@ladiescollege.ac.gg

Academic Year 2021 - 2022

Interim Reviews (Remove to Upper Five):

These provide an intermediate overview of a girl's performance assessed against the following criteria. There will be two Interim Reports per year for most year groups and they are uploaded to the Parent Portal.

A SMART target will be set after the first Interim in a meeting between the student and their Form Tutor in November, and these are reviewed with their Tutors in the second half of the academic year. Upper Five and Lower Five students will also discuss their individual target grades from each of their subject teachers and the actions and support needed to work towards these. Parents' Evenings will provide an opportunity to review this together.

An Interim contains the following categories for comment:

Knowledge and Skills: Understanding of work covered in **that group**

- **Exceeding** expectations - Has an excellent understanding of work covered
- **Meeting** expectations - Has a good understanding of work covered
- **Working towards** expectations - Has difficulties in understanding some parts of the work covered

The criteria for awarding each grade is based on the subject knowledge expected and agreed within each department for that group (year or set and not for each individual student). There should be a clear understanding as to what is required at each grade using written criteria that shows progress from one session to another.

Organisation: Arrives to lessons correctly equipped and meets deadlines

- **Meeting** expectations - Brings the required equipment and hands work in on time (allow one slip but give a warning either verbally or, preferably, recorded in their homework diary)
- **Working towards** expectations - Has difficulties in bringing equipment etc. to lessons or handing work in on time

Independent learning: is a key skill for students to develop. Our definition of an Independent Learner is <https://www.ladiescollege.com/our-school/senior-school/independent-learning> and we provide opportunities for students to develop these attributes within and outside of subject lessons. Please follow the link for more details.

- **Exceeding** expectations – Students consistently demonstrate the skills relevant to the activity and at level appropriate to them e.g. reflecting on a test, piece of work or performance and being accountable for their actions; able to research effectively with minimal direction; work collaboratively with others and are self-motivated.
- **Meeting** expectations – Students usually demonstrate the skills relevant to the activity and at a level appropriate to them.
- **Working towards** expectations – Students are still developing skills and may require frequent support from the teacher.

Effort: In lessons

- **Exceeding** expectations
- **Meeting** expectations
- **Working towards** expectations