

15th February 2021

Dear Parents, Guardians and Students,

UPPER FOUR (Year 9) (IGCSE OPTION CHOICE EVENING

We look forward to welcoming you, virtually, to our Upper Four GCSE Options evening.

Where possible, we would ask that you access the presentations on the evening through your daughter's Teams account. We appreciate that this is not always possible, particularly in the current situation, and parents(s)/guardian(s) who have requested and provided a valid email address will be invited separately. Note that we will only send an invite if the email address is the same as that we hold on file as a contact address. The event will be run through Microsoft Teams, as per the live lessons that your daughters are attending. You will be added to the Team and able to access the presentations from Tuesday 4pm. If you are unable to access or have any issues then please contact the IT support desk using ITHelp@ladiescollege.ac.gg

If you are using an Apple device, we suggest that you use Google Chrome or the new Microsoft Edge for Mac to access Teams, unless you have the Teams Application installed on your device.

The timeline for making subject choices is given below.

Currently available:

- [GCSE Options booklet link](#)
- [Parent / Guardian response Form](#)

From 4:00pm Tuesday 16th February: Access to Upper Four Options Team, including subject presentations via subject channels.

Wednesday 17th February:

- 1800 – Mr Barnes will introduce the format of the evening and some of the considerations in making subject choices. This will start promptly at 1800, you are advised to join the meeting a few minutes in advance, in the “General” channel
- 1815 – Main presentation ends. Move to individual subject/channel meetings.
- 1820 –1828 Session 1: subject Q&A
- 1830 –1838 Session 2: subject Q&A
- 1840 –1848 Session 3: subject Q&A
- 1850 –1858 Session 4: subject Q&A
- 1900 – 1920 Optional final drop in “General” channel.

Friday 26th February: Please make your subject choices 4pm.

If students are currently receiving learning support, have examinations access arrangements or an identified learning need, you are advised to visit the Learning Support channel and to consider making an appointment with Mrs Ingrouille, Head of Learning Support.

The advice for choosing which question and answer sessions to attend is that you should prioritise the subjects that you are unsure of. We hope that the GCSE Options booklet and the subject presentations are informative and answer many of the questions that you may have. We have attempted to replicate the format of our physical evening while giving you the advantage of being able to review the presentations in advance. Please do attend the question and answer sessions with questions that you may have ready to ask. This is very much a trial of this type of event for us and the teachers would normally do their presentations in these sessions followed by any questions – we are relying on your questions in this virtual format! Please do try to join the session at the start time (we are working to the ‘system time’ shown on the computer), you are welcome to leave earlier if needed.

In case of any queries, please email hbarnes@ladiescollege.ac.gg

We look forward to seeing you.

Yours sincerely,



Mr H. Barnes
Director of Studies