



16 December 2020

Dear Parents and students in **Upper Fifth, Lower Sixth and Upper Sixth**

We are writing regarding a proposal to run a TEFL (Teaching English as a Foreign Language) course after the GCSE or A-level examinations are completed next summer.

The two-day course will run from 09:00 until 16:00 at The Ladies' College on:

**Tuesday 29<sup>th</sup> June and Wednesday 30<sup>th</sup> June 2021 (available for all years)**

UK-TEFL will provide a TQUK accredited course, which covers a broad curriculum and includes lesson preparation and planning, teaching practice and grammar tenses.

The benefits of the course for students include:

- It is a relevant and interesting addition to the UCAS personal statement
- It has no expiry date and can be used at any time eg. for summer school employment whilst at university or during a gap year
- It supports PGCE applications
- It provides good opportunities for volunteering in the local community

The cost will be approximately £250 per student. This will cover the course itself and travel costs for getting the trainer onto the island.

To register your interest, please email [tefl@ladiescollege.ac.gg](mailto:tefl@ladiescollege.ac.gg). For the course to be viable we need a minimum of eight students, with twenty being the maximum in a group. We would be grateful for expressions of interest by Friday 8<sup>th</sup> January 2021.

Once we have gauged the level of interest, we will write with further details and the request for a deposit payment to secure the place.

Please note that students in the Lower Sixth who wish to attend the TEFL course, will not be available for Alternative Curriculum Week activities on those two days.

Yours sincerely

Zoe Ellis  
**Head of English**