



The Ladies' College Guild Guernsey

RULES

1. The aims of The Ladies' College Guild ('the Guild') are:
 - a) To support the interests of The Ladies' College ('the School').
 - b) To foster a spirit of loyalty, involvement and commitment to the School by its alumnae.
 - c) To promote mutual fellowship amongst 'old girls' and links between alumnae, old and new.
 - d) To raise money for the support of pupils of the School to enable participation in school activities and to enhance facilities for the benefit of pupils.
2. The Association shall consist of former pupils of The Ladies' College and members of the Sixth Form in their last year at the School and shall be called 'The Ladies' College Guild Guernsey'. Members of staff shall be considered Honorary Members.
3. Membership of the Guild will be free for school leavers joining immediately at the time of leaving the School, and also for those joining at a later date.
4. The President may be elected for two years with an option to be re-elected for additional years.
5. The Vice-President, Treasurer and Secretary shall be elected annually. It is noted that the role of Secretary may be split into two roles if required: Minutes and Membership. The Committee shall consist of a minimum of seven members who shall serve for three years and be eligible for re-election. Should a Committee member retire during the period of office, the Committee shall have the right to co-opt a member of the Guild to serve in place of the lapsed member until the next Annual General Meeting takes place, when that member shall be eligible for re-election.
6. The President shall have the right of a casting vote.
7. The President shall have the right of calling a Committee meeting whenever necessary.
8. The Secretary shall keep the minutes of each meeting.
9. The Treasurer shall be responsible for the receipt, management and distribution of the funds of the Guild according to established policy and/or according to the vote of the Committee, and shall prepare annual accounts for presentation to the Guild at the Annual General Meeting and upon request by the Committee.
10. Four members shall be required to form a quorum for a Committee meeting.

11. The Principal of The Ladies' College shall be considered an ex-officio member of the Committee.
12. The Head of Development and External Relations (or such person holding a successor title to that role) of The Ladies' College shall act as a link between the Guild and the School and shall assist in the promotion of the interests of the Guild and the School.
13. In light of the aims of the Guild, the Guild may share such information as it considers appropriate, from time to time, with the School.
14. The General Meeting of the Guild shall be held once a year, and any proposed changes and amendments to the rules, together with the names of the Proposer and Seconder, must be sent to the Secretary, who will present them at the Annual General Meeting or any Special General Meeting it may be thought necessary to convene.
15. A Special General Meeting may be convened by the Secretary:
 - a) On the authority of the President and the Secretary; or
 - b) On the authority of the Committee; or
 - c) On the written request signed by no fewer than ten members, stating the reason for which it is required.

President :

Mrs E Van de Velde

Secretary:

Mrs K Wright

Date: 10 October 2020