



10<sup>th</sup> September 2020

Dear Parent(s), Guardian(s) and Remove students,

We hope you have all enjoyed a lovely summer break and are all beginning to settle into the new term in Remove.

I would like this chance to introduce myself as your daughter's year Co-ordinator. I am looking forward to getting to know the girls and working with them to ensure they have an enjoyable year. If you have any queries in the first instance, we encourage you to contact your daughter's form tutor:

Remove X = Miss Ellen      [iellen@ladiescollege.ac.gg](mailto:iellen@ladiescollege.ac.gg)  
Remove Y = Miss Barclay    [fbarclay@ladiescollege.ac.gg](mailto:fbarclay@ladiescollege.ac.gg)  
Remove Z = Miss Alston     [calston@ladiescollege.ac.gg](mailto:calston@ladiescollege.ac.gg)

Should you have any further queries or concerns relating to your daughter, I am pleased to confirm I have two dedicated weekly "Office Hours" times when I would be happy to have appointments or schedule telephone calls with parents. Incidentally, should you have any general enquiries or wish to inform us about routine medical/dental appointments, you can contact Reception [reception@ladiescollege.ac.gg](mailto:reception@ladiescollege.ac.gg) I will pass on the details of my "Office Hours" to both yourselves and the students as soon as they have been officially allocated.

Please find enclosed a copy of the agreed homework timetable which outlines the College's expectations with regard to the weekly homework allocation for Remove students. Furthermore, please check and sign your daughter's planner on a weekly basis as this is a good way of communicating between home and school.

Finally, we would like to invite you to the forthcoming Remove Social Evening on **Wednesday 16<sup>th</sup> September from 19:00-20:00**, which will be an opportunity for you and the girls to meet with the Remove Team. Please could you complete the form on the link below to indicate your attendance. I look forward to meeting you all.

<https://forms.office.com/Pages/ResponsePage.aspx?id=xuX8pHkAbk-EVpVFijPt4kxNu92FyKJBoitpdLiQPGtURjRKQVJFMIVXSEhUNIVYUkJaSjdTRU5GVy4u>

Yours sincerely,

*Sophie Appelqvist*  
Mrs S. Appelqvist  
**Remove Year Co-ordinator**



## REMOVE Homework Timetable Sept 2020

This timetable tells you (and your parents) what night you should be set each piece of homework. Plan your homework wisely and try to do a little each night (when set) rather than leave it all to the weekend. Your subject teacher will explain the arrangements for handing in work in each subject.

Class/ Group	Monday	Tuesday	Wednesday	Thursday	Friday
<b>X</b>	Latin (20mins) Maths (20mins)	Geography (20mins) Science (20mins)	French (20mins)	Maths (20mins) Science (20mins)	RS (20mins) History (20mins) French (20mins)
<b>Y</b>	French (20mins) Latin (20mins) Maths (20mins)	Science (20mins) History (20mins)	French (20mins) Geography (20mins)	Science (20mins) Maths (20mins)	RS (20mins)
<b>Z</b>	Maths (20mins) History (20mins)	Science (20mins) RS (20mins)	French (20mins)	French (20mins) Maths (20mins) Science (20mins)	Geography (20mins) Latin (20mins)
<b>Red</b>		English (40mins)	Drama	Art (40mins fortnightly)	DT/Food (20mins) Music (fortnightly)
<b>Green</b>	English (40mins)	DT/Food (20mins)	Art (40 fortnightly) Music	Drama	
<b>Blue</b>	Art (40mins fortnightly)		English (40 mins) DT/Food	Drama	Music (fortnightly)
<b>White</b>	English (40mins)	<i>Drama</i>	Music (fortnightly) Art (40mins fortnightly)		DT/Food

Each piece of homework should take **20 minutes**. The only exceptions are Art which is **40 minutes** each *fortnight* and English which is **40 minutes** *once a week*.

Occasional homework is set in Music and Drama:

\* For Music, assessment is based on regular individual and group performances and composition assignments for which girls will need to practice.

\* In Drama, girls may be asked to undertake tasks such as learning lines or preparing and attending rehearsals.

\* In both Music and Drama, girls may occasionally be asked to undertake some research linked to class work.