



EXAMINATIONS 2020

Frequently Asked Questions

What information did the College submit to the examination boards?

We submitted a grade for each exam for each student and a rank order within each grade, for everyone taking that course.

How did teachers decide the Centre Assessed Grade and rank?

Teachers selected a range of evidence that they believed would best represent the outcomes their students were most likely to achieve. They then decided an appropriate weighting for each piece of evidence and used this to determine an overall rank order for the students. The rank order was then further divided into the grades the teacher(s) decided the students were most likely to achieve using their professional judgement.

What do I do if I think that this is not fair? What happened if I was to be given 'special consideration'?

We would hope that this is not the case but appreciate that some students may have felt that they would have achieved higher than their previous performance might suggest had they had the opportunity to sit the examinations.

The option to sit the examination is available to students in the Autumn series and we will facilitate entry and run examinations for any student who opts to sit these instead of accepting the grade awarded by the examinations board.

We want to reassure you that your teachers worked to be as fair as possible and the information was reviewed several times prior to submission. The holistic nature of the evidence used, and the professional judgement of the teacher in awarding the grade, does mean that special consideration is subsumed into the process. Any 'special consideration' awarded accounts for typically 2%, up to a maximum of 5%, of the mark achieved in an examination.

What will my examination results confirmation form show on results day?

Your examination results confirmation form will show the subjects taken and the grades you have been awarded for these. It will not show a mark, percentage or rank.

What are my options if I disagree with the grade awarded?

- Students can choose to sit the examinations in the Autumn series. The Ladies' College will facilitate entries/invigilation and you will be asked to cover the costs of the entry fees only.
- Students can ask us to check the grade that the teacher awarded against that which was submitted to the examination board. If you wish to do this, please complete the form available on the Examinations page of our website. On receipt of this you will then be contacted.

If you believe that the grade that was awarded to you by your teachers was unfair because of either bias or discrimination then you have the right to raise this by writing to the Principal, Mrs Clancy (principal@ladiescollege.ac.gg), explaining why you believe this to be the case and it will be dealt with following our complaints policy. Ofqual have published additional guidance available [here](#).

My Centre Awarded Grade was adjusted by the examination board. What is the appeals process?

Appeals to the examination board are only allowed where:

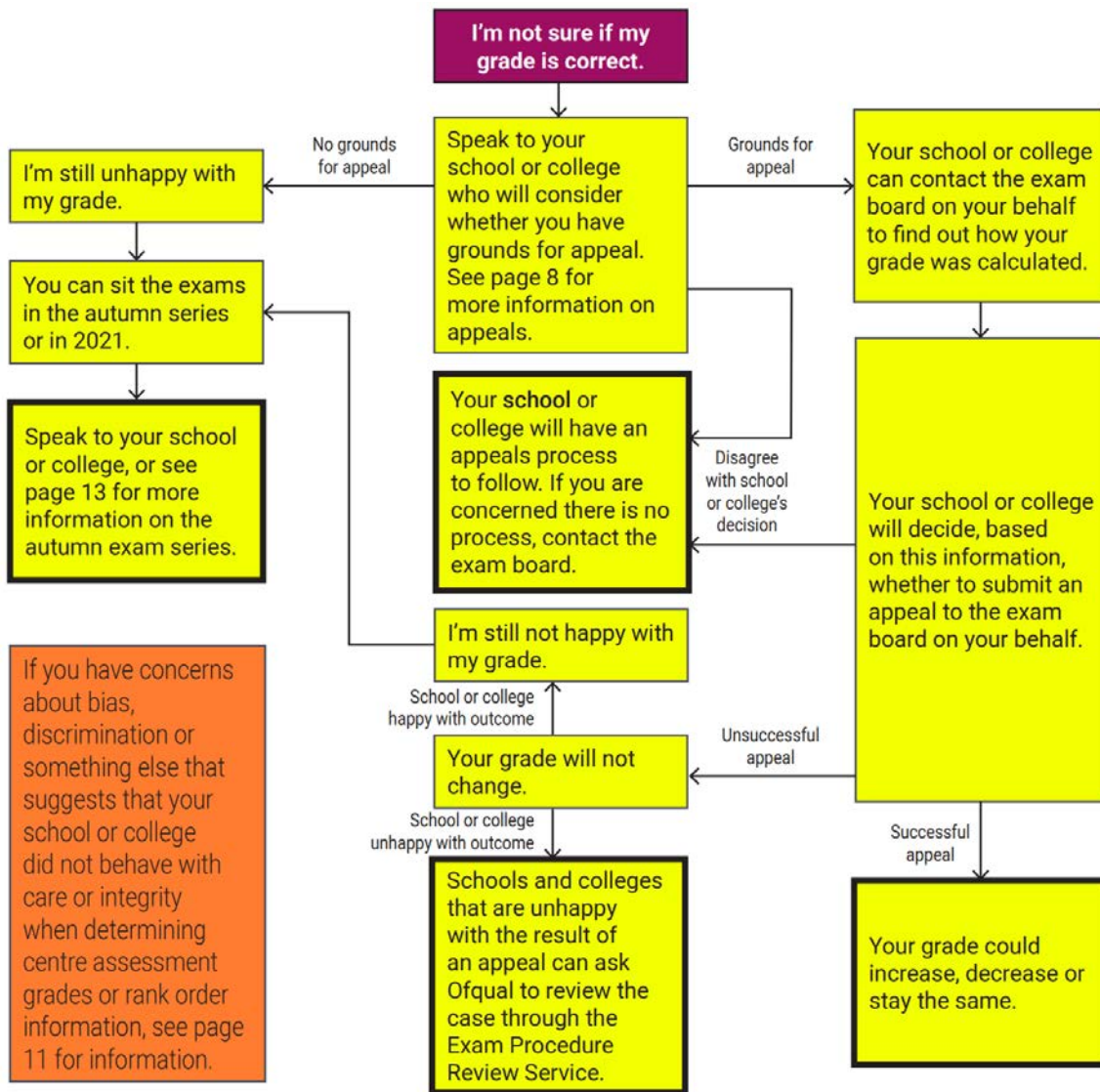
- the College (Centre) believes an examination board made a mistake when calculating, assigning or communicating a grade
- you believe there has been bias or discrimination by the College.

Students have the right to request that a review is conducted of the Centre's decision not to appeal to an examination board if this applies. To do so, please write to the Principal, Mrs Ashley Clancy (principal@ladiescollege.ac.gg).

Our deadline for appeals is **Monday 14th September 2020**. This allows the College three days to assemble and review any evidence required.

Ofqual has published a letter to students explaining the grading and appeals process. The letter is available [here](#).

The diagram below is taken from this letter and summarises the options regarding grades:



If I choose to take an examination in the Autumn series, how will this be different to the examination I would have sat in the Summer?

There will be no difference, and in many cases it may well be the examination that would have been sat in the Summer. However, your grade will be based on your performance in this examination only and not on any coursework that may have been included previously, with the exception of Art and Design which does not have a terminal examination.

What are the dates for the examinations for the Autumn series?

A-level examinations will be held Monday 5th to Friday 23rd October 2020 and GCSE examinations will be held from Monday 2nd to Monday 23rd November 2020.

When are the entry deadlines for the Autumn Series of examinations?

The College will need to submit any examination entries by the following dates:

- GCE AS & A-level – Wednesday 2nd September 2020
- GCSE (except English Language and Mathematics) – Wednesday 16th September 2020.

You will need to pay for the entry fees. A form is available on the Examinations page of our website.

What information can I request?

We would prefer that you discuss your queries with either Mr Howard Barnes, Director of Studies, or Mrs Sarah Duguid, Examinations Officer, in the first instance. In many cases we hope we can resolve your queries and provide guidance on options. If this affects your future studies at either College or another institution including universities, please speak to Mr Barnes.

We can provide a copy of the centre assessed grades that were awarded by your teachers. You can have these sent to you using the form available on the Examinations page of our website or there will be copies outside reception. Please leave the form in the box by Reception for Mrs Duguid.

We would suggest that you think carefully about how you would feel about knowing the Centre Assessed Grades before asking and whether you are still able to pursue your goals with the results you have achieved. Ultimately we hope that you will be satisfied with the grade that you are awarded and appreciate that both the College and the examination boards have worked hard to ensure that the final grade that is awarded is the grade that was the most likely to have been obtained had the exams not been cancelled. The option of taking the examination in the Autumn Series is available should you be unhappy with your achieved grade.

Subject Access Requests

You can make a Subject Access Request to know the information that was used to help teachers decide on the grade that was awarded, your Centre Assessed Grade and your rank order (unless doing so discloses information about other candidates). There is further information [here](#) on your rights under GDPR. We would emphasise that we feel the relevant information is best obtained by discussion with teachers who can explain the context, however, if you wish to make a Subject Access Request then it can be done so by emailing Mrs Duguid (examinations@ladiescollege.ac.gg) and asking for a Subject Access Request form.

Who can I talk to if I am unhappy about my grades or want further information?

Teachers will be present to offer advice and guidance on both Results days. If you do not feel your query is answered by the information in this document then please email Mr Barnes (hbarnes@ladiescollege.ac.gg) in the first instance.

I have queries regarding my University place or UCAS.

Miss Dudin will be available in College on Results Day and can also be contacted by email (edudin@ladiescollege.ac.gg). Information is also available on the UCAS website www.ucas.com

Is there external advice available?

The National Careers Service has set up an exam results helpline. Young people or their parents can contact the helpline on 0800 100 900 to speak to a professionally qualified careers adviser if they need advice on their next steps. The helpline will be open from 08:00 to 22:00 from Thursday, 13th August until Friday, 28th August 2020. After these dates, young people will be able to access ongoing support from the National Careers Service at any time by calling 0800 100 900, visiting [National Careers Service](#) website or searching for the National Careers Service on Facebook and Twitter.

What is happening with examinations in 2021?

The Ladies' College, and Guernsey in general, are currently in a good place with regards to future examinations and we will continue to monitor this situation in College to ensure that we do all that we can to support each student to help them to achieve their best. The latest proposals on changes to the 2021 examinations can be found [here](#).

The latest information can be found on the UK Government website (<https://www.gov.uk/coronavirus/education-and-childcare>), the Ofqual blog <https://ofqual.blog.gov.uk/> and on the websites of the following examination boards:

AQA

<https://www.aqa.org.uk/coronavirus>

A video explaining the standardisation process from AQA is available on YouTube https://www.youtube.com/watch?time_continue=9&v=e-8qW2MOCSE&feature=emb_logo

Cambridge

<https://www.cambridgeinternational.org/covid/parents-and-students/>

Edexcel

<https://qualifications.pearson.com/en/campaigns/pearson-covid-19/united-kingdom-covid-19-coronavirus-update.html>

OCR

<https://www.ocr.org.uk/supporting-you-during-coronavirus/students/>

WJEC

<https://www.wjec.co.uk/home/supporting-teachers-and-learners-during-coronavirus/>