



17<sup>th</sup> June 2020

Dear Parent(s) and Guardian(s)

As we move into phase 5 we are delighted to update you on our transition 2020 program.

**Key dates**

Date	Activity
22 <sup>nd</sup> – 26 <sup>th</sup> June	Our pastoral team will meet with your daughter in her primary school.
24 <sup>th</sup> June	Parent's Welcome Evening 19:00 – 20:00
29 <sup>th</sup> June	Transition day: We are pleased to be able to welcome your daughter into College 08:45 - 14:45

**Primary visits 22<sup>nd</sup> June – 26<sup>th</sup> June**

During the week of 22<sup>nd</sup> June, a member of the pastoral team will be visiting your daughter's primary school to introduce themselves, talk about moving to College and answers any questions.

**Welcome Evening for Parent(s)/Guardian(s) Wednesday 24<sup>th</sup> June**

The partnership between home and The Ladies' College is integral to ensuring the transition process is successful and therefore, we would like to invite parents and guardians to a Welcome Evening on **Wednesday 24<sup>th</sup> June at 19:00**. Form Tutors, the Remove (Year 7) Co-ordinator, key members of staff, including the Senior Leadership Team (SLT) will be available to meet with you during the evening. Representatives of The Ladies' College PTA will also be available during the evening. We would be delighted to see you at this event.

**Second-hand Uniform**

The PTA will have a stall for second-hand uniform. The stall will be open from 18:30 until the Parents' Evening commences at 19:00. Cash/cheque payments only, please. Items can be returned if they are not suitable, via the College office.

**Transition day Monday 29<sup>th</sup> June**

The transition from primary to secondary school is an important stage in the lives of children and their families. All Island schools have worked together to create an engaging transition to ensure your daughter has a successful induction that minimises any anxiety regarding the change. The purpose of this transition is to support your daughter to understand new routines, develop new friendships and to become excited and

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confident about starting College in September. To help with this change we invite your daughter to our transition day on 29<sup>th</sup> June.

As part of the Transition process, the girls will have a range of experiences to reassure them, settle nerves and to meet other students who will be starting in Remove too. They will meet key colleagues at The Ladies' College and most importantly, your daughter will begin to get to know her tutor, the person she will see every day when she joins us in September.

Your daughter should be dropped off at The Ladies' College for 08:45. Please drive on to the main College site. Staff will be stationed at the round-about for your daughter to get out of the car, for you to then be able to proceed back out of the exit gate. Collection is at 14:45. Your daughter will be waiting at the front car park area. Please can your daughter come in mufti, suitable for an outdoor activity and indoor lessons. **She will also need a snack and drink for morning break, a pencil case and a packed lunch. Please note we are 'nut' free school.**

### ***Dropping off / Collection / Parking***

If you require to drop your daughter at College any earlier than 08:45, please could you let us know, in advance, so that we can ensure we can provide adequate staff cover. Please be aware that the car park will be busy between 14:30 - 14:45 with pick-ups from Pre-Preparatory and Preparatory (Infants). Should you require your daughter to remain at College until 15:30 please let us know in advance. She will be supervised until collection. Please note, however, the car park is very busy at this time of day and we would ask that you park off-site and walk in to collect at 15:30.

In the meantime, we will continue to add information to our online transition page and hope that you enjoy looking at it with your daughter.

<https://www.ladiescollege.com/our-school/senior-school/transition-day>

We very much look forward to welcoming you and your daughter to the Senior School. Please do not hesitate to make contact, should you have any queries.

Yours sincerely



Dr. Mitchell  
**Deputy Principal (Pastoral)**

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Mrs A Clancy BA (Combined Hons)  
Email: principal@ladiescollege.ac.gg

Registrar  
Miss R McClean  
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