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16th March 2020

Coronavirus / Covid-19 update

Dear Parents,

I am writing to update you on the measures that have been taken at The Ladies' College, Melrose. May I remind you that if your daughter has any new flu-like symptoms (cough, sore throat, running or blocked nose, muscle pain or fatigue or a fever) they should stay at home and self-isolate until 48 hours after the symptoms have disappeared.

School Photograph

The School Photograph was taken in stages today with smaller groups being photographed at one time. The group shots will then be merged to create the whole school photograph.

House Netball

House netball has been postponed.

Aladdin

The Junior Production of Aladdin will be postponed. Although this is disappointing for all concerned, it seems to be the most sensible decision, as opposed to squeezing both the audience and cast into the school hall at this time. We will continue to rehearse the girls this term but stop whole department rehearsals and rehearse a class at a time in anticipation that we will be able to hold this production next term.

Assemblies / Parent Assemblies

Whole school assemblies will stop but Junior and Preparatory Department assemblies will still take place. Therefore, we apologise but the Middle Preparatory whole school assembly to parents on Wednesday will be cancelled as will the Upper Preparatory assembly, scheduled for next week.

Pre-Preparatory and Preparatory Department Swimming

Beau Sejour has now closed the swimming pool. Therefore there will be no more swimming this term.

Morning Drop Off

Girls will remain outside, with a teacher on duty, until 8.30am. At that time the Preparatory girls will go directly to their classrooms and the Junior girls will go via the cloakroom in class groups and to their classrooms.

Hygiene

All girls have been given specific demonstrations on how to hand wash properly and the importance of handwashing frequently. The girls are washing their hands on arrival at school, before and after morning

break and before and after lunch. There is hand sanitiser in each classroom, although supplies of this are limited. The girls have also been told about the need to sneeze into their elbow or a tissue, which they bin immediately and then sanitise their hands. We are also encouraging them to avoid touching their faces. Reminder posters are being placed around the school.

Form III Occupation Museum Trip

This trip is under review, Form III parents will be contacted tomorrow with details.

French Eisteddfod

Upper Preparatory, Junior Remove and Form II were going to be performing as groups in the French Eisteddfod. They will now video their song at school tomorrow and this will be sent, via a memory stick, for the adjudicator to view. The individual poem section is going ahead, as there are a small number of children, spaced out in a large venue. However, if you **do not** wish your daughter to take part in the individual poem, please let the school know.

Clubs

School clubs will continue, as numbers are equivalent to the girls being in a class situation or smaller. In addition, the clubs do not involve being in close proximity in a large group or touching shared equipment or food in any way. Early Morning and Wrap around Care clubs will continue as normal.

School Closure

Staff are currently preparing work packages for each class in the event of the school having to close. Information will follow regarding this.

Please be assured that we are following guidelines and taking sensible steps to reduce the risk to the girls as much as is possible. We will provide further updates as appropriate.

Yours sincerely,

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Mrs E Ozanne Head Teacher