



16th March 2020

Dear Parent(s)/Guardian(s)

Coronavirus / Covid-19 update

I am writing to update you on the measures that have been taken at The Ladies' College and also attach the most recent communication from The States of Guernsey.

May I remind you that if your daughter has any new flu-like symptoms (**cough, sore throat, running or blocked nose, muscle pain or fatigue or a fever**) they should stay at home and self-isolate until 48 hours after the symptoms have disappeared and ask you to review which countries require self-isolation as Group A countries, as well as those which are Group B, where if you have symptoms you should self-isolate.

Hygiene

In addition to catch it, bin it, kill it, the girls have been asked to avoid touching their faces and to wash their hands regularly, as well as use sanitiser if available.

We have also provided the following advice to students and colleagues via screens and signs:

- Do not share food, handle or pass food to others. Try to take breaks and eat outside if possible.
- Ventilate classrooms, the gymnasium and other areas as much as possible.
- Avoid activities that encourage passing items to each other (with your hands).
- Use elbows to open and move things where possible.

The College Photograph

The School Photograph was taken in stages today with smaller groups being photographed at one time. The group shots will then be merged to create the whole school photograph.

Assemblies

Whole school assemblies will stop but we plan to still assemble the students in Year Groups, unless advised otherwise.

Trips

Trips off island have been cancelled and those on island, where there is close proximity with others outside of college, have also been cancelled until at least Easter.

Clubs

Where these do not involve close proximity or touching equipment which is shared, these will continue.

Calendar events

We have taken the decision to cancel House Music and the Easter Service and will consider whether Mark Reading might happen with smaller groups, in due course.

Adult visitors

All non-essential visits to the College are being cancelled, until Easter.

Absence / School Closure

Colleagues are working hard to ensure they are prepared for closure and will aim to get work to students if they are unwell or in forced isolation as soon as is feasible and certainly after the third day of absence. The use of teams will make this easier. They are currently preparing work packages for each of their classes, should we be required to close. I have asked colleagues to prioritise this preparation and to ensure that they are able to fulfil their commitments to their daily classes and make provision for all as their priority, to help them to manage the time demands of sending work home to any one individual. I appreciate your understanding and support in this respect.

We will keep the situation under review and continue to follow guidelines and advised best practice.

Thank you for your understanding and your support, in what we know are difficult times for everyone.

Yours sincerely,



Mrs Ashley Clancy
Principal