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16 October 2019

Dear Parents, Guardians and Students

India 2020

It is with great pleasure that I write to let you know that we currently have 9 students who have paid deposits to go on the trip to India, at the end of the academic year. Depending on the cost of flights, this would make the trip viable at a total cost of £2,100.

Plan My Gap Year are currently sourcing flights which will need to come in at/or under budget. The flights will only be held for a short period of time, so I write to ask you for a further sum of £500 to be paid at your earliest convenience **and no later than Monday 4 November 2019**. Please note that this sum will also be non-refundable if the trip goes ahead.

The final balance of £1,100 will be payable in two instalments, with the first instalment of £500 due by Friday 10 January 2020 and the second instalment of £600 to be paid by Friday 20 March 2020. Alternatively, you are welcome to pay the full amount of £1,100 in one lump sum by Friday 20 March 2020.

Parents and Guardians will be invited to a pre-trip meeting to discuss detail of the trip and we will also advise in due course about visas and prompt you to seek medical advice for your daughter, in good time and to make your final preparations. We will also seek to get the girls together to plan for the two-week adventure, which we hope will be a trip and experience of a lifetime.

Yours sincerely

Ashley Clancy
Principal

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