



18<sup>th</sup> October 2019

Dear Parents and Guardians

Thank you for your support of College uniform and other expectations. It is appreciated. Following a number of concerns and queries, I am writing to clarify College uniform expectations with regards to shoes, which have already been spoken about in assembly. We expect our students to wear smart, office type shoes in College. The policy currently states 'Black, low heeled shoes, suitable for the working day' and, for clarity, the following are not acceptable.

- Black trainers
- Logos on shoes (i.e. Nike)
- Rubber capped, trainer or skater like shoes

If you have purchased shoes you felt to be appropriate but perhaps do not fully meet the policy expectations, please do contact me and we will agree a grace period until Christmas. We know that the girls are proud to be 'girls in green' and we want the girls to look smart in and outside of College.

If you have any concerns about this matter, please do not hesitate to contact me.

Your sincerely

Dr V. Mitchell  
**Deputy Principal (Pastoral)**