



The
Ladies' College
Guernsey

Kitchen Assistant



JANUARY 2026

Kitchen Assistant

Candidate Criteria

This position forms part of the team in the Senior School's Refectory, 'The Core'

The role would suit a candidate with some experience of working in a catering environment, however full training will be given.

A hygiene certificate is required and can be arranged through the College.

Duties

- Be responsible for loading and operating the dishwasher and washing up drying and putting away of plates utensils and cutlery;
- Prepare the dining room for pupil meals by laying tables
- Clearing the kitchen & disposal of rubbish
- Clear away plates and utensils
- Cleaning of the kitchen and store room
- Other duties as assigned to proactively support The Core team.

Hours

Hours are 09:40 – 13:40 Monday to Friday.

Term time only, plus 3 INSET days of 7 hours each (one per term)

There will be some additional hours required for out of hours events, to be agreed with the Chef Manager / Bursar on a termly basis.

Line Management

Reports to the Chef Manager

Remuneration

The remuneration for this post will be on the States of Guernsey Public Service Employee (PSE) scale, A1-A3; which equates to £13.7455/hour through to a maximum of £14.1968/hour at the time of writing. The level of remuneration will be commensurate with experience.

Other Benefits

All colleagues employed on permanent contracts are eligible for a one third fee reduction (pro-rated for part-time staff) for one daughter based in either the Senior School or Melrose. A further one quarter fee reduction (pro-rated for part-time staff) is available for a second daughter. Details regarding places and entry requirements are available from the Registrar.

Equal Opportunities

The Ladies' College is an equal opportunities employer and does not discriminate against applicants on any grounds. The criteria for selection relate purely to the suitability of an applicant for the job for which they are applying.

Safeguarding

The Ladies' College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful applicant will be required to satisfy our standard employment checks, including the completion of a DBS Enhanced Disclosure check. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.

Data Protection

This data has been requested by The Ladies' College exclusively for the purpose of recruitment. The Ladies' College will ensure that this is processed in compliance with its Privacy Notice and Data Protection Policy and The data Protection (Bailiwick of Guernsey) Law, 2017.