



29<sup>th</sup> March 2019

Dear Parent(s)/Guardian(s)

### **Remove (Year 7) Interim Review**

A copy of your daughter's Interim Review will be available for you to view on the Parent Portal by the end of the day. A copy of the guidelines is attached. If you have any problems please refer to [www.ladiescollege.com/information/parent-portal](http://www.ladiescollege.com/information/parent-portal) and if this does not resolve your query, please do not hesitate to contact the College IT Team via [portal@ladiescollege.ac.gg](mailto:portal@ladiescollege.ac.gg)

If you have any matters that you would like to discuss as a result of this review, please contact the subject teacher, form tutor or myself. Where "working towards" has been identified, we will already be looking at measures to be taken in school to address the situation.

### **Dates for your Diary**

Please note that Removes will have their first formal school examinations on **16<sup>th</sup>, 17<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> May 2019**.

These are a useful way of evaluating progress over the girls' first year at senior school. The written reports you will receive towards the end of the academic year will refer to the examination results in the context of each girl's overall effort and attainment in her subjects. The examinations should not be a cause of significant anxiety and, in lessons and through our Study Skills programme, we will be encouraging the girls to prepare in a sensible, effective manner. Removes should not be burning the midnight oil over revision; a healthy sense of proportion is a vital life skill!

**Friday 28<sup>th</sup> June to Wednesday 3<sup>rd</sup> July** is Alternative Curriculum week and we have lots of interesting learning opportunities this year. I will send further detail in the next few weeks.

Please do remember that attendance at the Leavers' Service, on the evening of **Monday 2<sup>nd</sup> July**, and Speech Day, at Beau Sejour, on the morning of **Friday 6<sup>th</sup> July**, is compulsory for all students. Full details will follow.

### **Form Captains**

#### **Remove X:**

Congratulations to our newly-elected Remove Form Captains.

Lucy Clarke and Arabella Ford

#### **Remove Y:**

Emily Malcolm and Molly Norman

#### **Remove Z:**

Lea Phillips and Phoebe Smart

### **Transition**

We are beginning to prepare to welcome next year's cohort of Remove and the current year group will play a role in that process. After the examinations, work will also be going on internally to ensure a smooth transition from Remove to Lower Four for your daughters. Ordinarily, form class groupings stay much the same between Remove and Lower Four, though changes can be made when that supports the girls. 'Colour'

teaching groups will be rearranged to give girls the chance to meet members of their year group they perhaps don't yet know so well. If there are any issues about which we need to be aware in planning for next academic year, please do get in touch.

Yours sincerely,

*Lou Cory*

Mrs Cory

**Remove Co-ordinator**

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## Academic Year 2018 – 2019

### **Interim Reviews (Remove to Upper Five):**

These provide an intermediate overview of a girl's performance assessed against the following criteria. There will be two Interim Reports per year and they will be e-mailed home.

A SMART target will be set after the first Interim in a meeting between the student and their Form Tutor.

The second interim will review progress towards achieving a target.

An Interim contains the following categories for comment:

### **Knowledge and Skills:** Understanding of work covered in **that group**

- **Exceeding** expectations – Has a very good understanding of work covered
- **Meeting** expectations – Has a reasonable understanding of work covered
- **Working towards** expectations – Has difficulties in understanding some parts of the work covered

The criteria for awarding each grade is based on the subject knowledge expected and agreed within each department for that group (year or set and not for each individual student). There is a clear understanding as to what is required at each grade using written criteria that shows progress from one session to another.

### **Organisation:** Arrives to lessons correctly equipped

- **Meeting** expectations – Brings the required equipment and hands work in on time
- **Working towards** expectations – Has difficulties in bringing equipment etc. to lessons or handing work in on time

**Independent learning:** Includes quality of homework or their ability to work independently such as learning lines, vocabulary etc.

- **Exceeding** expectations – All homework or/and quality of performance is very good
- **Meeting** expectations – Homework or/and performance is completed to the required standard
- **Working towards** expectations - Homework lacks understanding or performance is poor

### **Effort: In lessons**

- **Exceeding** expectations
- **Meeting** expectations
- **Working towards** expectations

The final column is for recording the number of lessons missed. This is counted from the beginning of the Michaelmas term. A double or triple lesson counts (just) as one absence, as does part of a lesson due to a peripatetic music lesson