

26th October 2018

Dear Parent(s)/Guardian(s)

Upper Sixth Progress Reviews

A hard copy of your daughter's Progress Review will be issued to her by the end of this half-term.

Understanding the Progress Review

- Keeps to deadlines (Yes/No)
- Engagement in lessons*
- Number of lessons missed (NB a double period is classed as 2 lessons)
- Current performance grade
- UCAS target grade
- Target for improvement (added where necessary)

* **These headings will be answered with a number**
1 = good, 2 = satisfactory, or 3 = needs to improve

If you have any queries or concerns about this Progress Review, please email me eclements@ladiescollege.ac.gg in the first instance.

UCAS Applications

Students applying to UCAS to go to University should have now drafted their Personal Statement and made an appointment to see their referee. The College deadline for UCAS applications is **Friday, 30th November 2018**. Students who are applying for employment locally should be working on finalising their Curriculum Vitae. Mock Interviews for all students will take place on **Monday 5th November 2018**.

Winter Uniform

- Black or Navy coat with red scarves
- Dark coloured tights
- Low-heeled black shoes or ankle boots.

The Upper Sixth are looking very smart in their uniform and we ask for your continued support to ensure that they wear their uniform with pride as they are our unofficial ambassadors when seen out of College by the general public. We do not condone the wearing of skirts that are extremely short and **we do not allow facial piercings or more than one piercing in the ear**. We ask that these are removed before returning after half-term. Now that the autumnal weather is upon us, please check that coats and footwear conform to our uniform regulations. Girls are reminded that hoodies and ugg-style boots are not acceptable as part of College uniform. Please refer to the uniform section of the Sixth Form handbook for full details of the Sixth Form uniform.

Balance of school work, co-curricular activities and part-time employment.

It is very important that students do not undertake an excessive amount of paid work during week day evenings as we do advise students that each subject should involve 5 hours of independent study per week. We have been aware in the past that when students over-commit themselves, it has a detrimental effect on their well-being and studies. It is very important for girls to have some time to relax during the week and at weekends.

I have been so proud of the Sixth Form students this half-term. They have taken part in a number of co-curricular opportunities which have broadened their knowledge and strengthen their skills. Personal highlights for me are; watching the Management Shadowing presentation and the engaging assembly by the Senior Prefect Team. Furthermore, I have been very impressed with the girls' attitude and work ethic. In general, I have received very good feedback about the Upper Sixth. Clearly, they are adjusting well to the demands of their year 2 courses.

As always, if you do have any queries, or if you are at all concerned about your daughter, please do contact your daughter's form tutor.

We wish you and your daughter a good half term and look forward to welcoming her back, rested, after the break.

Yours sincerely,

Emma Clements

Miss E Clements
Head of Sixth Form