

Les Gravées, St Peter Port
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10 September 2018

Dear Parents of Lower Four students

To keep you up to date with news with the Lower Fours a newsletter will be produced once a term. I would like this chance to introduce myself as your daughter's new year co-ordinator. I am looking forward to getting to know the girls and working with them to ensure they have an enjoyable year. If you have any queries in the first instance, we encourage you to contact your daughter's form tutor:

- Lower 4X = Mrs Chanter (maternity cover for Mrs Feldmesser)
- Lower 4Y = Mrs Best (maternity cover for Miss Pretorius)
- Lower 4Z = Ms Bathany

Should you have any further queries or concerns relating to your daughter, I am pleased to confirm I have two dedicated weekly times, Mondays 08.30-09.00 and Fridays 14.30-15.30, when I would be happy to have appointments or schedule telephone calls with parents. I can of course also be contacted via the College's office should a matter arise which requires more urgent attention.

Homework

Enclosed is a copy of the agreed homework timetable which outlines the College's expectations with regard to the weekly homework allocation for Lower Four students.

Class/ Group	Monday	Tuesday	Wednesday	Thursday	Friday
X	English History French	Latin German	Chemistry Maths Geography	Biology French Latin	Maths German RS Physics
Y	Physics German	Latin French History	Biology Maths Geography	Latin English German	Maths Chemistry History RS French
Z	English Physics French Latin	Biology German	Geography Maths RS	Latin German	Maths Chemistry French
Blue		Art	Drama	DT Music	
Green		DT Music	Art	Drama	
Red	Drama	DT	Music	Art	

Each piece of homework should take **20 minutes**. The only exceptions are:

- English - **40 minutes** each week
- Art - **40 minutes each fortnight**
- In Drama, girls may be asked to undertake tasks such as learning lines or preparing and attending rehearsals.

Please remember to check and sign your daughter's planner on a weekly basis as this is a good way of communicating between home and school.

Lockers

Your daughter is encouraged to have a padlock for her locker and has been reminded to keep her locker tidy. No PE bags are to be left outside of lockers. The girls have been asked to keep the area tidy and if this does not happen then a rota will be enforced.

Form Captains

Congratulations to the following who have been nominated as Form Captains:

- Lower Four X = Amelia Charlton & Isabella Duquemin
- Lower Four Y = Amelie Le Prevost & Zoe Hubbard
- Lower Four Z = Flo Wenlock & Minnie Swaisland

Form captains play an important role in aiding the correspondence between staff and the rest of the class. New form captains will be voted in during January.

Yours sincerely



Miss E. Dudin

Lower Four Year Co-ordinator