

Procedures in the event of snow

I am sure you will appreciate that snow can present some unique difficulties for schools. Wherever possible we will endeavour to ensure that The Ladies' College remains open. However, it may not always be possible for us to open on time, or to teach a full curriculum if staff are delayed or prevented from coming to work.

In the event of snow, please listen to either Radio Guernsey or Island FM at approximately 07.15. Information will also be posted on the school website www.ladiescollege.com, our Facebook page and on our Twitter account @LCGSY. This should ensure that you receive the most up to date information available.

Our Premises Manager will assess the site in the morning and make a decision as to whether it is safe to open. If we are unable to open at our normal time, he and the other caretaking staff will do their best to clear the car park and walkways to ensure that the girls and staff can move around safely. If they estimate that they can do this in time for us to open the school later in the morning a further announcement will be made on the radio and published on our website and on Twitter. We will also text you, using Group Call, if there is an announcement about a delayed opening time. **Please make sure that we have an up to date mobile phone number for you.** Updated contact details should be sent to registrar@ladiescollege.ac.gg.

It is not only teaching staff who may have difficulty getting to school and so it may be wise to send in your daughter with a packed lunch in case either the catering staff or the ingredients they require for lunch do not reach the school.

For many people in the higher parishes it may be difficult to reach the College and we will understand if you are unable to do so. I must also emphasise that whilst we do our very best to prevent accidents we will not be able to clear all the pathways and so both parents and children should proceed with caution on our site. Normal uniform regulations are suspended during inclement weather so boots or other warm, waterproof, rubber soled footwear is recommended. Trousers or leggings are also acceptable and a warm, waterproof coat and a hat, scarf and gloves are advisable.

If arriving on site under snowy conditions:

- **Senior School and Sixth Form students** are asked to go directly to the main College building and to follow advice on the screens about the safety of the site in respect of accessing the Leaf Centre, Design & Technology and Art & Drama buildings.
- Students should access the site from the entrance at Perchard's Lane (via the trim trail) or Brock Road.
- **Melrose and Pre-Preparatory pupils** are asked to go to their usual location, accessing the site from whichever of the College's entrances is most suitable.

If there is significant snow fall after the girls have arrived at College in the morning we will again make a site safety assessment and review the most up to date weather forecasts before taking a decision on an early closure. In this event the information will be posted on our website, on Twitter and you will also be texted via Group Call.

In the event of school closure:

- **Senior School and Sixth Form students** should check their emails, where teachers will communicate work as appropriate. Students are also encouraged to enjoy the snow, read or research topics that are of interest to them, with a suggestion that the news or newspaper may provide an interesting stimulus for them, as well as considering how they might support those in the Guernsey community who may find the snowy conditions a personal challenge.
- **Melrose and Pre-Preparatory parents** will be directed to the School Closure Activities resource on the Melrose page of the College website. They are, of course, also encouraged to enjoy the snow.

Ashley Clancy
Principal