



27th June 2023

Dear Parent(s)/Guardian(s)

Remove, Lower Four, Upper Four and Lower Five End of Year Reports

We are very pleased to inform you that your daughter's end of year report will be available on the Parent Portal today. Please find attached information to help you in interpreting the grades for Remove to Upper Four and a letter which is relevant to Lower Five. Please do discuss with your daughter and use this information when considering her progress. If you have any difficulties, please visit the parent portal page on our website <https://www.ladiescollege.com/information/communication-to-parents> in the first instance and then contact portal@ladiescollege.ac.gg if the advice present does not resolve your issue.

We hope that your daughter is encouraged by her report, and it will add to her confidence, as she is able to see the progress made. We also hope that you will be pleased to read the feedback and celebrate your daughter's achievements, whilst considering how to approach next year.

Numerous checks are carried out during the process of writing and finalising your daughter's report, however, should you notice any errors or if you have any concerns or queries, please do not hesitate to contact us.

Information for September 2023 – Year Co-ordinator team

I know that Ms Harford-Fox will give more detail regarding staffing in her end of term letter to you, however, I am delighted to advise you of Year Co-ordinators who will be working to support your daughter, alongside her Form Tutor for the next academic year. Your daughter's Form Tutor is your main point of contact and I encourage you to contact them in the first instance if you have any questions or concerns.

| Tutor Group | Form Tutor | Room |
|--------------------|-------------------|-------------|
| Remove X | Miss I. Ellen | 18 |
| Remove Y | Miss F. Barclay | 17 |
| Remove Z | Dr. E. Whelband | 16 |
| | | |
| Lower 4X | Ms E. Meades | 8 |
| Lower 4Y | Mr G Chene | 6 |
| Lower 4Z | Mrs C. Feldmesser | 7 |
| | | |



| | | |
|-----------|-----------------------------|-------------|
| Upper 4X | Ms S. Ace-Hopkins | 3 |
| Upper 4Y | Miss E. Johnson | 4 |
| Upper 4Z | Miss J. Moon | 1 |
| | | |
| Lower 5X | Mr P. Beasley | 22 |
| Lower 5Y | Mr J. Smith | 11 |
| Lower 5Z | Miss C. Le Maitre | 14 |
| | | |
| Upper 5X | Mrs R. McGregor | 5 |
| Upper 5Y | Mrs Isbister/Miss C. Alston | 2 |
| Upper 5Z | Mrs C. Montague | 9 |
| | | |
| Lower 6A | Miss E. Dudin | 20 |
| Lower 6B | Mrs H. Le Maitre | Art 3 |
| Lower 6C | Mrs H. Lakin | 23 |
| Lower 6 D | Mr P.Hill | 19 |
| | | |
| Upper 6A | Mrs Z. Ellis | 21 |
| Upper 6B | Dr K. Marshall | JLab |
| Upper 6C | Mr J Henderson | 15 |
| Upper 6D | Mr D. Bolt | Leaf Centre |

Year Co-ordinators

| | |
|--|----------------|
| Remove Year Co-ordinator | Mrs Smith |
| Lower School Co-ordinator - Lower Four | Mrs King |
| Lower School Co-ordinator - Upper Four | Mrs Gribbens |
| Upper School Co-ordinator - Lower Five | Mrs Appelqvist |
| Upper School Co-ordinator - Upper Five | Mr McGovern |
| Head of Sixth Form | Miss Clements |
| College Counsellor | Miss Lindsay |
| Pastoral Coordinator and Head of Learning Support | Mrs Ingrouille |
| Principal principal@ladiescollege.ac.gg | Ms Harford-Fox |

Start of Term Arrangements Thursday 7th September 2023

We look forward to welcoming your daughter back in September. As always, we stagger the start of the first day. Should your daughter need to arrive earlier than her start time, please contact her Year Co-ordinator before 7th September.



New Remove arrive for 0825 and go to Form Rooms
Lower Four arrive for 0900 and go to Form Rooms
Upper Four arrive for 0930 and go to Form Rooms
Lower Five arrive for 1000 and go to Form Rooms
Upper Five arrive for 1000 and go to Form Rooms
Lower Sixth Miss Clements has communicated separately.
Upper Sixth arrive for 10:00 and go to Leaf Centre –welcome from Miss Clements then off to Form Rooms with tutors.

Support during the summer

Our Wellbeing Hub will be available throughout the holiday with resources, support and webinars should you wish to explore it. We have also created a summer activity challenge which includes suggestions to encourage your daughter to stay social, productive, and active throughout July and August. For safeguarding concerns, please contact MASH on 01481 223182. If the matter is urgent and outside of office hours, please contact the police on 01481 222222 or in the case of an immediate concern call 999

Finally, on a personal note, may I take this opportunity to thank you all for your support throughout my time here at The Ladies' College. I have enjoyed getting to know your daughters, working closely with parents and I wish all the girls the very best for the future. The Ladies' College is a very special place, and I will miss it (especially the wonderful students) very much.

We hope that you all have a restful and enjoyable summer break, and we look forward to welcoming your daughter back to College on Thursday 7th September 2023.

Yours sincerely,

Dr V. Mitchell
Deputy Principal (Pastoral)



27th June 2023

Dear Parent(s)/Guardian(s)

Lower Five Reports

The Lower Five reports include the agreed target grade between the subject teacher and your daughter, along with a progress grade that indicates whether she is Meeting the Expectation (ME) towards achieving that grade, Exceeding Expectations (EE) or still Working Towards (WT) achieving her Target Grade.

The Lower Five report also includes an indicative grade based on her performance in the Trinity examinations. The grade boundaries used in the Lower Five examinations are determined using the ability profile of the students taking that subject, teacher judgement and the previous performance of past students. This may be adjusted where there is a significant coursework element or where individual student circumstances have affected the results. It should be emphasised that this grade is to provide guidance for you and your daughter to understand the progress she is making, to celebrate her achievements and to identify any areas for further work or remedial action. We include the raw percentage examination score for information only. This should not be used in assessing either attainment or progress as different subjects have different average scores and a different standard deviation.

All teachers review examination papers with students in class and the results are also reviewed by the Lower Five-Year Co-ordinator. As a result of this, we may contact you but please do not hesitate to contact us if you have any concerns regarding her progress. The students' target grades will also be reviewed by teachers and students next term, along with setting appropriate targets.

Please reinforce our advice to your daughter to view her results as her own and to avoid comparisons with her peers. We hope she will be contented with what she has achieved and will plan to overcome any areas for improvement with our support.

For any further clarification or understanding of your daughter's examination results, please contact the subject teacher or Mr Barnes directly at hbarnes@ladiescollege.ac.gg

If you have any queries that relate to the report of a technical nature, please contact Mrs Sarah Duguid sduguid@ladiescollege.ac.gg

Yours sincerely,

Howard Barnes

Mr H. Barnes
Director of Studies



Academic Year 2022 – 2023

Attainment is reported on a five-point scale as below:

| Attainment grade | Remove | Other Year groups |
|----------------------|---|--|
| High (H) | Consistently recall and apply relevant knowledge and skills within and across the topics of study. | Consistently recall and apply relevant knowledge and skills within and across the topics of study including that from previous years. |
| Very Good (VG) | | |
| Good (G) | Can mostly recall and apply relevant knowledge and skills within, and <i>often</i> across, the topics of study. | Can mostly recall and apply relevant knowledge and skills within, and <i>often</i> across, the topics of study including that from previous years. |
| Fair (F) | | |
| Working Towards (WT) | Can recall and apply some relevant knowledge and skills within and across the topics of study but requires significant support in some areas. | Can recall and apply some relevant knowledge and skills within and across the topics of study but requires significant support in some areas. |

Progress is reported using the three-point scale of Exceeding Expectations (EE), Meeting Expectations (ME) and Working Towards (WT).

The report also contains the raw percentage examination score that is included for information only. This should not be used in assessing either attainment or progress as different subjects have different average scores and a different standard deviation. Please be assured that all teachers review examination papers with students in class and the results are also reviewed by the appropriate Year Co-ordinator. As a result of this, we may contact you but please do not hesitate to contact us if you have any concerns regarding her progress.

For any further clarification or understanding of your daughter’s examination results, please contact the subject teacher or Mr Barnes directly at hbarnes@ladiescollege.ac.gg

If you have any queries that relate to the report of a technical nature, please contact Mrs Sarah Duguid sduguid@ladiescollege.ac.gg

Yours sincerely,

Howard Barnes

Mr H. Barnes
Director of Studies